

Glanford Middle School Parents Advisory Committee Meeting
Wednesday, November 7, 2018
Meeting Minutes

Call to order, welcome and introductions

Attendees: Joanne Buxton (President), David Buxton (Treasurer), Tamara McLean, Kristina Felt, Alina Fisher, Starr Munro, Brandi Stephen, Debbie Bowden, Manon Levesque, Gina Swaile, Louie Scigliano (Principal)

Absent: Yvonne Anderson (Secretary)

Agenda:

Starr makes a motion to approve the Agenda– Carlos seconds, all in favour.

Meeting Minutes:

Brandi makes a motion to approve the November minutes– Tamara seconds, all in favour.

Correspondence

- None

President's Report

- Thank you to the parents who helped with Grade 6 immunizations – Yvonne Anderson, Alina Fisher, Ian Murdock, Sue Murdock, Trish MacDonald, Yasmeen Hinton and Patti Carrie. Apologies if anyone was missed.
- I will speak with Mr. Brooker re: getting a tab for the PAC on the Glanford website
- I will correspond with Audrey Smithy from VCPAC. Glanford hasn't been a member for quite some time. Audrey will initiate the membership for us. Starr will be our VCPAC representative.
- Found a copy of the last bylaws and constitution for the Glanford PAC from Audrey. Now available for anyone interested in looking it over. Please contact me if you'd like a copy before it is posted on the school website.

Treasurer's Report

- Gaming grant came through \$8,784.31, total in account now \$13,143.95
- General account \$4,079.70
- All gaming account cheques need to be cut to the school directly, no longer to the individual teachers
- Gaming grant is per capita, that's how the grant amount is awarded
- Starr will be the second signing authority on the account, she will go into the bank to sign the card

Principal's Report

- Remembrance Day Preparations and Service, planned for Thursday, November 8th at 9 am. The band and choir will be featured, along with an honor guard, wreath layers, guest speaker and bag piper. Asking for parents to come tomorrow at 9am-10am. It's student run and student planned, so support the kids along with those who served
- Mini-x is well underway - options are wonderful
- Basketball season is well underway - competitive teams (UVIC boys coaching 7/8 boys, Mr. Brooker coaching 7/8 girls, parent coaches Don and Jason coaching boy's 6, former parent coach Aaron coaching girl's 6/7). Recreational basketball at lunch times takes a 3 on 3 format.
- Dance club continues to train each week - Ms. Rhodes and Mrs. Porter. Thank you to the PAC for your support.

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- Professional development days for our staff are focusing on inclusion of all learners, co-planning and co-teaching. Friday the 9th in lieu, and Friday the 23rd is a district pro-d day.
- Report cards will be coming home Friday, November 30th followed by on-line booking option for parent/teacher conferences planned for the afternoon of Monday, December 10th
- Pancake breakfast / pyjama day / socks for the homeless / donations to St. Vincent de Paul is booked for Thursday, December 20th. Great opportunity for parents to volunteer.

Old Business

- Voting in new executive members
 - Yvonne as Secretary (*in absentia*). Motion by Tamara, Seconded Starr. Passed
 - Starr as VCPAC rep. Motioned by Manon, Seconded David. Passed
 - Carlos & Brandi as Members at Large. Motioned by David, seconded Starr. Passed
 - Tamara as Vice-Chair. Motioned by David, Seconded by Manon. Passed
- Fundraising
 - Money from the walk is being used for the gaga ball pit; it's been ordered.
 - Walk at the end of the year – expected to be the main fundraiser for the year, to go into the General account. Will blitz it hard immediately after Spring Break, so it has a long time to build up hype and get support (short timeline is harder to make significant funds).
 - Band/music fundraised like crazy, so Louie would like to keep fundraising down because we're all feeling fundraising fatigue. Also, don't want to overburden families that may be struggling financially. Most of the funds that the PAC gives for enrichment goes towards transportation because getting the kids to their field trips is expensive. Year-end student recognition is another big-ticket item, that PAC funds help to pay for.
 - Bottom line, as long as we get enough money to cover our budget for the year, we don't need to fundraise more.
 - In past years, Chocolate sales have brought in \$10k annually. But it competed with the band program and the parent organizers were over-taxed. Hard to predict the calendar for GMPA fundraising because they're very small this year and having difficulty organizing. Maybe we could do Purdy's in the spring? **Action item: revisit this at a later meeting.**
 - We want to just do the one fundraiser for the year; Walk-A-Thon. Need to make sure to promote it well and have good incentives.
 - Fundraising to improve technology – Mac Lab will need renewing as technology ages.

New Business

- Physical incidents in the classrooms, how they're dealt with.
 - The teacher needs to report the incidents to Louie.
 - Louie will contact parents and in cooperation with staff, will get involved in corrective action. Louie has put lots of funding into support staff for all the grade 6 classrooms because there seems to be more volatile personalities than in previous years.
 - School councillor (0.5) has 18 designated kids in her caseload, but yes, she's available to assist in these kinds of incidents.
- School communication, what and where to look for it.

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- Louie sends out a general school-wide email once per month, but the music or sports programs may have additional, specific emails.
- PAC and VCPAC communications. We will not send out minutes and agendas - they will be on the school website under Parent Information tab.
- Pancake breakfast – already spoke about it. Will do a call out for volunteers. Need about 15-20 parent volunteers.

Calendar ahead

The next PAC meeting is scheduled for December 5, 2018

Action Items:

Jan/Feb 2019	Should we do a Spring Purdys Fundraiser?	All	
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